

**AGENDA
FINANCE COMMITTEE
MONDAY, JANUARY 5, 2009**

1. Approval to post notice of intent and to award Bid #08/09-5, Skid Steer Loader and Vibrating Roller to Bobcat of North Florida for \$30,078.00 with further approval to purchase from the option items as listed within the bid. Approval will be effective after 72-hour bid protest period has expired, assuming no protests are received. The Skid Steer Loader and Vibrating Roller will be used at the Clay County Fairgrounds in arenas with sand, stone and course materials. Funding Source: 001-3201-564100 (D. Fish)
2. Approval of a Federally Funded Subgrant Agreement in the amount of \$22,000.00 to provide planning, training and exercises for 07/08 Homeland Security Grant. Funding Source: 119-2102-552000 (B. Johns)
3. Approval of Community Emergency Response Team (CERT) Grant from the Department of Community Affairs in the amount of \$9,000.00 to enhance the existing CERT Program. Funding Source: To be determined (B. Johns)
4. Approval of Transfer of Franchise Agreement for Container Service and Franchise Agreement with Pine Grove Dairy, Inc. Pine Grove Dairy, Inc. purchased the assets of Ross and Logan Disposal Services, who held the Franchise Agreement in the past. (B. Johns)
5. Approval of Budget Transfer Request #09-031 in the amount of \$75,000.00 to adjust the budget of the CCSO–Crime Prevention Program for anticipated budget requirements. This transfer request is within the same cost center. Funding Source: 136-2224-549900 (S. Kraus)
6. Approval of Budget Transfer Request #09-032 in the amount of \$55,000.00 to adjust the budget of the CCSO–Contraband Forfeiture for anticipated budget requirements. This transfer request is within the same cost center. Funding Source: 107-4105-549900 (S. Kraus)
7. Approval of Budget Transfer Request #09-033 in the amount of \$193,826.00 to adjust the budgets of the CCSO-Sheriff, CCSO–Detention, CCSO-Judicial for anticipated budget requirements. This transfer request is between cost centers, but within the same fund. Funding Sources: 102-4106-516000 & 102-4101-564000 (S. Kraus)
8. Approval of Budget Transfer Request #09-034 in the amount of \$125,000.00 to adjust the budget of the CCSO–Sheriff MSTU for anticipated budget requirements. This transfer request is within the same cost center. Funding Source: 140-4109-564000 (S. Kraus)

9. Approval of Budget Transfer Request #09-035 and resolution in the amount of \$23,583.00 to adjust the budget of the CCSO–Sheriff for unanticipated revenue generated from State Criminal Alien Assistance Grant (SCAAP). Grant monies are to be used to purchase a transport vehicle.
Funding Source: 102-102-334214 (S. Kraus)
10. Approval of Budget Transfer Request #09-036 and resolution in the amount of \$1,000.00 to adjust the budget of the CCSO–Sheriff for unanticipated revenue generated from Florida Department of Transportation. Grant monies are to be used to purchase field sobriety test equipment.
Funding Source: 102-102-331205 (S. Kraus)
11. Approval of Budget Transfer Request #09-037 in the amount of \$58,445.00 to adjust the budget of the CCSO-Sheriff for unanticipated revenue generated from Justice Assistance Grant 2009 awarded lower than expected. \$82,029.00 was budgeted for anticipated award, but only \$28,584.00 was actually awarded this year. Adjustment in the amount of \$53,445.00 to be placed in reserve for contingency within the same fund to prevent overspending of budget. Funding Source: 102-4101-564000 (S. Kraus)
12. Approval of Budget Transfer Request #09-042 in the amount of \$30,300.00 to adjust the budgets of the CCSO-Sheriff, CCSO–Detention, CCSO-Judicial to provide funding for the Insurance Opt Out Supplement. This transfer request is between cost centers, but within the same fund.
Funding Source: 102-4101-523000 (S. Kraus)
13. Approval of advance payment to New Horizons Computer Learning Center of Jacksonville in the amount of \$9,345.00 for 60 hours of various computer software training for the ICT Department. Funding Source: 001-0107-549300 (B. Johns)
14. Approval to post notice of intent and to award Bid #08/09-3, Various Equipment and Amenities for Parks and Playgrounds, to multiple companies. All bids are based upon the percentage discount offered for products and services. This bid is also a means for qualifying vendors for ball park lighting services. Qualifying vendors will be requested to provide pricing on a project by project basis. The qualified vendor providing the lowest responsive quote will be awarded the project. This bid will provide playground equipment, amenities and lighting for parks such as the Oakleaf Athletic Complex, Fleming Island Athletic Complex, Moccasin Slough Park as well as all other parks/ball fields in Clay County. Approval will be effective after 72-hour bid protest period has expired, assuming no protests are received. Funding Source: Various (D. Fish)

15. Approval of Third Renewal to Agreement #04/05-27 with Elrod Auctions for the disposal of County surplus property at a commission of 6-³/₄%. (B. Johns)
16. Approval of a Memorandum of Agreement between the Clay County Sheriff's Office and the BCC for two deputies to be assigned to the Environmental Services Department for duties as assigned. The two deputies will be BCC employees who report to the Environmental Services Director.
Fund Source: 401-3802-Various (B. Johns)
17. Approval of the following requests by the Clay County Historical Commission:
 - a) \$9,000.00 to fence in the Magnolia Springs Cemetery.
 - b) \$1,500.00 to the Clay County Community Band for an educational website containing biographies of Clay County's top 10 musicians, a classroom-ready download of the Clay County Sequicentennial March and lesson plans for Clay County teachers on the history of music in the County.
 - c) \$100.00 to the Florida Trust for Historic Preservation membership renewal.
 - d) \$500.00 to American Legion Post 250 to assist with costs of a Veterans Memorial Wall.
 - e) \$200.00 for labor to sew curtains for the Civic Center Stage. Material for the curtains was purchased last FY.Funding Source: 001-1203-549100 (C. Stone & J. Parker)
18. Approval of Dell as a sole source for future purchases of computer hardware. ICT staff feels it would be beneficial to standardize all computer hardware for reasons stated in the attached memo. Funding Sources: Various (K. Thomas)
19. Approval to extend Bid No. 04/05-50, Oxygen Supplies, with Praxair Distribution Southeast for one additional year with a unit price increase as indicated in the attached letter from Praxair. Oxygen cylinders are delivered to each fire station and used as needed. Funding Source. 001-2101-552000 (K. Thomas)
20. Approval of Memorandum of Understanding with Keiser Career Institute to allow their students an opportunity to receive hands on training with Clay County Fire/Rescue. There would be no cost to the County. (B. Johns)
21. Approval of Second Amendment to Contract #047/08-57 – Design Services for the Emergency Operations Center with Architects Design Group Inc. for computer cable system design and audio/visual design in the total amount of \$33,000.00. Funding Source: 305-6009-562000 (B. Johns)

22. Approval of the creation of Housing Education Fund to recoup costs associated with the Housing Education classes conducted for Clay County residents. The fee to be collected is to be in the amount of \$55.00 per participant. (J. Corless)

23. Approval of advance payment for the installation of AgendaQuick System Software in the amount of \$12,475.00 to Destiny Software Inc. The total contract amount is \$24,950.00 with 50% due upon installation. Staff desires to combine the current functionality of the Swagit Video and BIS Digital Audio Recording solutions for capturing the video and/or audio segments of various meetings, including the BCC meetings, with an agenda software application that can integrate both applications and provide a flexible agenda/minutes solution for County employees and the public.
Funding Source: 001-0107-552700 (K. Thomas)

24. Approval to expand the education requirement of the ICT Manager to include a clause allowing degree requirements to be met by a combination of college course work and years of experience. (R. O'Connell)