

AGENDA
BUDGET / FINANCE COMMITTEE
TUESDAY, JANUARY 20, 2009

1. Approval of resolution requiring the Sheriff, the Clerk of the Circuit Court, the Tax Collector and the Supervisor of Elections to submit their tentative budgets for Fiscal Year 2010, and each fiscal year thereafter, by May 1st of each year. (K. Zebraski)
2. Approval to establish salary ranges for Assistant and Chief Assistant County Attorneys as stated below. Further approval that the County Attorney, in accordance with the Clay County Home Rule Charter, shall appoint and be responsible for all Assistant County Attorneys and have authority to adjust wages for Assistant and Chief Assistant County Attorneys within these salary ranges based on education, experience, certifications, market value and other pertinent criteria that would enhance the value the employee brings to the County. (R. O'Connell)

<u>POSITION TITLE</u>	<u>GRADE</u>	<u>ENTRY</u>	<u>MID</u>	<u>MAX</u>
Chief Assistant County Attorney	935	93,000	106,950	140,000
Assistant County Attorney	915	43,897	51,798	66,043

3. Approval of the short list of a minimum of the top four firms for RFQ #08/09-6, Professional Engineering Services Final Design Old Jennings Road Widening. The firms short listed, two of which tied, will be scheduled to appear at the Board meeting of February 10, 2009 for the purpose of making oral presentations. The firms are Ghyabi & Associates, PBS&J, Ayres Associates and Eisman & Russo. (D. Fish)
4. Approval of First Renewal to Bid #07/08-5, Limerock Base to Pritchett Trucking, Inc. This is a county-wide bid which provides limerock and effectively extends the bid with no increase in cost for a one year period. (D. Fish)
5. Approval to increase the Fee Schedule at the Clay County Fairgrounds to allow for an adjustment in the fee charged for use of the new water truck. The current fee reflects that of Vehicle RB 946 that has been taken out of service. (T. Price)
6. Approval to increase the camping rates at all camp sites and remove the Unit Houses for availability from the fee schedule at Camp Chowenwaw Park. (T. Price)
7. Approval to decrease the slip rental rate at the Knight Marina from \$6.50/foot to \$5.00/foot. This would bring the rate back to the original per foot price in hopes of attracting renters to the Marina. (T. Price)

8. Discussion regarding the proposed renovations to the Big Cabin at Chowenwaw Park. (T. Price)
9. Discussion regarding a Frisbee Golf Course at Ronnie Van Zant Memorial Park. (T. Price)
10. Approval of inter-agency agreement with the City of Green Cove Springs to provide public housing assistance and other services as outlined therein. (B. Johns)
11. Approval of Public Assistance Sub-grant Agreement with the Department of Emergency Management (FEMA) for reimbursement of certain damages caused by Tropical Storm Fay. Funding Source: To Be Determined (B. Johns)
12. Approval of four (4) Memorandum of Understanding Agreements to facilitate the use of parking lots at various locations for disaster recovery services (Points of Distribution). The four locations are: Double Branch Community / Plantation Oaks at Oakleaf Plantation; Middle Village Community / Oakleaf Village at Oakleaf Plantation; Ridgewood Baptist Church; and Kangaroo Express #1297 / C.R. 218 W. (B. Johns)
13. Approval of Supplemental Agreement #2 to Contract #07/08-91, Wells Road Improvements, with Prince Contracting in the amount of \$150,601.20. The agreement will compensate the contractor for work performed outside the original scope of work (see Exhibit A). Funding Source: 305-21-563000 (B. Johns)
14. Approval of Supplemental Agreement #2 to Contract #07/08-97 with Hewitt Contracting for the C.R. 209 Extension Project in the amount of \$31,402.39 to resolve a conflict which arose when an existing 38" x 60" elliptical reinforced concrete pipe was discovered during the progress of work. The pipe was not shown in the original plans. Funding Source: 305-99-563000 (B. Johns)
15. Approval of Conservation Easements to the Florida Department of Environmental Protection for property at Knowles Pit, Masters Pit, Sleepy Hollow Road and Nolan Pit. These easements are to retain land or water areas to their natural or wooded condition and to retain such areas as suitable habitat for wildlife. (B. Johns)
16. Approval of Budget Transfer Request #09-058 and resolution in the amount of \$33,820.44 to record the receipt of unanticipated revenue from the Department of Agriculture and Consumer Services, Division of Agricultural Environmental Services, Bureau of Entomology and Pest Control, Mosquito Control Grant. Funding Source: 101-101-334690 (K. Zebraski)