



Budget, Finance & Human Services Committee Agenda February 6, 2012; 2:30 p.m.

ITEM(S) SUBMITTED FOR APPROVAL

1. Approval of Second Renewal to Bid #09/10-6, Fill Dirt to B & M Construction. This bid, which provides fill dirt for road repairs, effectively extends the bid with no increase in cost for a one year period. Funding Source: 101-3701-553000, 101-3701-546100, 305-6005-563000 (K. Thomas)
2. Approval of Federally-Funded Sub-grant Agreement with the Division of Emergency Management in the amount of \$18,500.00 to provide the County's Emergency Management Program with Homeland Security Funds meant to assist with the coordination of an exercise, assist with WebEOC, and the delivery of position specific courses (page 16 of the agreement shows the allocation of the funds). No matching funds are required. The award packet for this grant was approved at the 1/10/12 BCC meeting. (L. Mock/B. Johns)
3. Approval of Budget Amendment #12-059 and Resolution to record unanticipated revenue from the State of Florida, Division of Emergency Management, FY 2011 Homeland Security Grant Program (SHSGP) Issue 7 in the amount of \$18,500.00. The funds are to be used to execute an exercise, purchase WebEOC updates and provide ICS training. Funding Source: 001-001-331200 (K. Zebraski)
4. Approval to post notice of intent and to award Bid No. 11/12-1, Tree Trimming and Removal Services, to American Tree Surgeons. Approval will be effective after 72-hour bid protest period has expired, assuming no protests are received. Submittals are available for review in the Purchasing Department. Funding Source: 101-3701-546100 (K. Thomas)
5. Approval of changes to the list of designated purchasing agents appointed and approved by the County Manager to submit requisitions and make purchases in accordance with the provisions of the Purchasing Policy. Per the Purchasing Policy this list is to be updated when changes are made thereto. Further detail is in the attachmentl. (K. Thomas)
6. Approval to post notice of intent and to award RFP #11/12-4 Registration of Vacant/Abandoned Property, to Federal Property Registration Corporation. Approval will be effective after 72-hour bid protest period has expired, assuming no protests are received. Submittals are available for review in the Purchasing Department. Funding Source: 131-1804-531000 (k. Thomas)

7. Approval of proposed Change Order #14 which allows for acceptance of Bid Alternate #6, Build Out of the First Floor of New Building, by Arellano Construction Company in the amount of \$268,218.00. This approval is contingent upon receipt of funding from the Council on Aging. Funding Source: 305-2-562000 (D. Conner)
8. Approval of Agreement with Northeast Florida Regional Council in the amount of \$25,000.00 to provide the County with planning support for a Functional Exercise planned for March at Camp Blanding. Additional approval as sole source vendor is requested. Funding Source: 001-2102J-534000 (L. Mock/B. Johns)
9. Approval to go forward with the procedure for the County to make tax deed applications on County-held tax sale certificates that are 2 years old or older that have an assessed value at or in excess of \$5,000. Pursuant to Florida Statutes, the County is required to make such applications. See attached memorandum and additional documentation for full explanation. (M. Scruby)
10. Approval of Agreement with ESRI in the amount of \$29,350.00, to provide software maintenance for one year to the GIS Division. Approval of advance payment and Sole Source status for this vendor is also requested. Funding Source: 001-0109-546110 (T. Nagle/B. Johns)
11. Approval of Stipulated Final Judgment for Parcel 88 of Henley Road. (S. Thomas)
12. Approval of Stipulated Final Judgment for Parcel 121 of Henley Road. (S. Thomas)
13. Approval of Stipulated Final Judgment for Parcel 139 of Henley Road. (S. Thomas)
14. Approval of Stipulated Final Judgment for Parcel 52 for Henley Road. (S. Thomas)
15. Approval of Budget Transfer #12-062 in the amount of \$12,909.46 to allocate grant funds appropriated in the (1) FY 09 State Homeland Security Grant Program (SHSGP) - Issue 7, (2) Mosquito Control Grant, and, (3) FY 09 State Homeland Security Grant Program (SHSGP) - HazMat during the FY11/12 budget process into Reserves for Contingency. The transfer of funds is necessary due to the fact that estimated grant fund carryforward was higher than the actual grant fund carryforward. Funding Sources: 001-2102J-534000, 101-3709A-Various, 142-1703-Various (K. Zebraski)
16. Approval of Second Renewal to Bid #09/10-11, Micro-Surfacing to Asphalt Paving System. Renewal will include a CPI increase of 3% as allowable in the bid. Additional approval to add prime coating as a bid option at a price of .33 per SY. Funding Source: 001-3701-546100, 305-27-563000 (K. Thomas)

17. Approval to utilize Guardian Fueling Technologies as a sole source provider for all future fueling systems needs. Guardian Fueling Technologies is most familiar with the County's fueling systems as they have provided necessary upgrades, repair and maintenance and other related services to the County for many years. Additional sole source justification is attached. Further approval is requested to waive the purchasing policy and approve payment of invoices JL0004P01 and JL0006P01 for a total of \$6,266.00. Funding Source: 001-3712-Various
(K. Thomas)

ITEM(S) SUBMITTED FOR DISCUSSION

ITEM(S) NOT ON AGENDA

PUBLIC COMMENTS